

**Southern ACT Catchment Group  
Management Committee Meeting Minutes  
Tuesday 27 June 2017**

Minutes prepared by: Kerry Olsson

**1 Welcome and Attendance**

Attending: Miranda Gardner (Chair), Glenys Patulny (Vice Chair), Amanda Galbraith (Treasurer), Kerry Olsson (Secretary)

Staff: Martine Franco, Martin Lind

Observer: Wendy Warren

Apology: Wendy Rainbird

**2 Acceptance of Previous Minutes**

The minutes of the 16 May 2017 meeting were accepted.

Actions arising: The new format for reports to the committee has been finalised.

The Treasurer will initiate meetings with her peers at GCG, MCG and LACT.

Ongoing actions are dealt with at item 5.

**3 Correspondence**

RECEIVED: Email from Molonglo Catchment Group re our Green Army concerns.

**4 Treasurer's Update**

Treasurers report received. Some concern from staff about how long the auditors will require the financial records and the impact on day to day operations.

Actions: The auditors to be contacted and asked when they intend to start work on the records, so that they are not inaccessible for an unnecessarily long period.

All financial documents to be scanned from 1 July, so that removal of the hardcopies is no longer an issue.

**5 Ongoing Business**

**5.1 Improve understanding of the role of LACT amongst the membership**

Members meeting to proceed on 18 July with LACT, SEE-Change and Conservation Council invited to talk with the membership.

Action: Board Room to be booked from 3.30 18 July

**5.2 Project opportunities with ICON Water**

Discussions are ongoing between the Chair and ICON Water, with erosion control on rural leases raised by the meeting as a project idea.

### **5.3 SACTCG Strategic Plan update**

The SACTCG and GCG strategic plan project has been removed from the consultants and will be delivered in-house by Martine and Karissa (GCG). ACT Govt funding is supporting backfilling of a portion of their normal roles to enable them to deliver the plans.

**Action:** Joint SACTCG GCG members meeting to be organised in July to gather input for the plans.

### **5.4 Molonglo Catchment Group Update**

The Chair attended a MCG business planning workshop and provided valuable assistance to their process.

## **6 New Business**

### **6.1 Authorised persons for the bank accounts**

There have been some logistical problems with the availability of committee members authorised to approve payments. This is affecting our ability to make payments in a timely fashion, particularly ATO payments.

Actions: The bank be asked to add Oi Li, bookkeeper for the SACTCG, to the list of people authorised to approve payments. (proposed Miranda Gardner, seconded Kerry Olsson, passed unanimously). Our internal operating procedures will still require that one of the authorisers be a committee member.

Martin Lind's bank log-in to be reissued.

## **7 Current Consultations**

ACT NRM prospectus open for comment. Glenys, Martine and Kerry attended a joint LACT Board/Members Council briefing by ACT Govt. Martine has circulated the link to members for their comments. The LACT Board will prepare a response to ACT Govt with Members Council input. Submissions due to ACT Govt by end July, but they have indicated a willingness to extend the timeline. Kerry offered to help collate SACTCG input.

## **8 Landcare ACT Update**

Nothing substantial this month that was not discussed under other agenda items.

## **9 Coordinator update**

Report received. Martine has been busy with the strategic plan, as per item 5.3, and this will be a substantial call on her time for several months.

## **10 Waterwatch update**

Report noted. Martin is going to be spending one day per week on educational activities, as part of regional Waterwatch.

**11 Other Business**

11.1 Wendy Warren was nominated to join the management committee, proposed Amanda Galbraith, seconded Glenys Patulny. Agreed unanimously.  
The Chair welcomed Wendy to the role.

**Meeting closed:** 6.45 pm

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